

SARAH GOODFELLOW

Interview Availability

LinkedIn

Resume Received

SUMMARY

Highly-motivated employee with desire to take on new challenges. Strong work ethic, adaptability, and exceptional interpersonal skills. Adept at working effectively unsupervised and quickly mastering new skills.

EXPERIENCE

Deli Clerk

Hillside Supermarket | Coarsegold, CA | October 2023 - Current

- Welcomed and thanked guests to demonstrate appreciation for patronage.
- Informed customers of deli specials to increase profits.
- Processed cash and credit card payments, promptly returning receipts, coin, bills and payment cards to customers.
- Prepared all food orders according to customer specifications.
- Weighed, wrapped, and labeled meats, cheeses, salads, sandwiches for customers' orders.
- Worked collaboratively with other staff members to ensure efficient operation of the store operations during peak hours of business activity.
- Sanitized and kept work areas tidy by cleaning surfaces, equipment, and floors, removing trash and maintaining machinery.

Freelance Artist/ Graphic Designer

Self | Coarsegold, CA | January 2015 - March 2023

- Developed logos for businesses based on customer specifications.
- Created original artwork in a variety of mediums including oil, acrylic, and watercolor paints, pencils, charcoal, pastels, and markers.
- Designed posters for special events using Adobe Photoshop and Illustrator.
- Collaborated with clients to develop custom artwork that met their needs.
- Researched artistic trends and techniques to stay up-to-date with industry standards.
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- Created promotional materials such as brochures or flyers for upcoming events or classes.
- Provided feedback on student's artwork during class sessions.

Cashier/Key Holder

Joann Fabric and Craft Store | Clovis, USA | September 2021 - July 2023

- Greeted customers and answered any questions they had about the store's products and services.
- Operated cash register efficiently and accurately, processed payments by cash, check, credit card, gift card or automatic debit.
- Issued receipts, refunds, credits or change due to customers.
- Stocked shelves with merchandise when needed.
- Assisted customers over the phone regarding store operations, product information and order placement.
- Followed company security procedures for handling large sums of money.

CONTACT

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🔗 [Bold Profile](#)

EDUCATION

Bachelor's Degree

Computer Animation
Full Sail University, Winter Park, FL

- 3.72 GPA
March 2023

Bachelor's Degree

Graphic Design and Media Arts
Southern New Hampshire University,
Manchester, NH

- 4.00 GPA
- Graduated Summa Cum Laude
November 2020

SKILLS

- Effective Communication
- Committed Work Attitude
- Customer service
- Collaborative Problem Solving
- Time Management Skills
- iWorks
- Microsoft Office
- Adobe Creative Cloud
- Maya
- Z Brush
- Affinity
- Blender

LANGUAGES

English: Native language



Administrative Assistant

Abrams Law Group | Fresno, USA | June 2019 - March 2020

- Provided administrative support to the executive team, including scheduling meetings and managing calendars.
- Organized and maintained filing systems for physical and electronic documents, ensuring accuracy and confidentiality of records.
- Managed incoming calls while providing information or transferring callers to appropriate personnel.

LANGUAGES

English

REFERENCES

References available upon request.

INTERESTS

Arts and Crafts - Drawing

Arts and Crafts - Crochet

Arts and Crafts - Cross Stitch

Video Games

Boardgames

Traveling

Music

TV/Movies

Yoga